

Elementary Classroom Check-In

Safety and security are very important here at Grace Kids. We have taken careful measures to ensure all kids areas are safe and secure. There are many important policies to know and understand for your own safety and the safety of the children in your care. The peace of mind for parents leaving their children is very important and the safety and security of all of Grace Kids is our top priority.

- All students must be brought to the appropriate age level room by a parent where they will remain until picked up by the parent or guardian.
- A team member must remain in or near the lobby assisting with check-in until 15 minutes after the start of service to welcome students and parents as they enter and ensuring no students leave the room.
- When a family arrives spin the dials on the stamp to a random number and using the invisible ink pad stamp both students and parents with the same random number.
- Check the visibility of the stamps using the blacklight.
- New families need to complete the new family check-in form before receiving their stamps.
- Completed forms should be given to the Team Leader on duty or Ministry Director.